



(Dept. Use Only)
Permit # _____

CITY OF GALT
Community Development Department, Building Division
495 Industrial Drive, Galt, CA 95632
Phone (209) 366-7200 • Fax (209) 744-1642
Web address: www.ci.galt.ca.us

BUILDING PERMIT APPLICATION

NOTE! Please fill in all blanks or mark as N/A

Project Address _____

Project Description _____

Circle all that apply to project: Building Mechanical Plumbing Electrical

Use for New Single-Family Dwellings

House Sq. Ft. _____ Patio/Porch Sq. Ft. _____ Garage Sq. Ft. _____

Assessors Parcel # - _____ - _____ - _____ **Project Valuation \$** _____
(Parcel number can be obtained from the Building Division) (Material and labor cost)

Property Owner _____ Phone # _____

Mailing Address _____ City _____ State _____ Zip _____

Contractor/Owner _____ Phone # _____

E-mail _____ Cell # _____ Fax # _____

Mailing Address _____ City _____ State _____ Zip _____

License Type _____ No. _____ Expiration Date _____

Project Manager _____ Phone # _____

Applicant Signature _____ **Date** _____

Curb, gutter, and sidewalks may be required (where non-existent or in disrepair) as a condition for permit issuance. The Building Official will determine if public improvements are needed, as required by the City of Galt Municipal Code.

Department Use Only

Department Approval Record

Public Works: _____ Date: _____
Planning: _____ Date: _____
Building: _____ Date: _____

Housing Tracking Form Completed? Y/N _____
Historic Structure Y/N _____
NEASP Y/N _____
Redev. Area Y/N _____
Zoning _____

SUBMITTAL CHECK LIST

FINAL SUBMITTAL OF STRUCTURAL AND SITE PLANS MUST BE ACCOMPANIED WITH DISKETTE FOR PATIO COVERS, IN-GROUND POOLS AND SINGLE-FAMILY DWELLINGS

CONTRACTOR INFORMATION:

1. ___ Copy of License (pocket card) 2. ___ Copy of Workmen's Compensation Insurance

ABOVE GROUND SWIMMING POOL

(over 5,000 gal. capacity)

1. ___ Application
2. ___ 2 Plot plans with dimensions (one 8 ½"x11")
3. ___ Specs from manufacturer
4. ___ Electrical plan with disconnect size and location
5. ___ Receipt from pool purchase or valuation

HVAC/SOLAR

1. ___ Application
2. ___ 2 Plot plans if on ground (one 8 ½"x11")
3. ___ Show unit location on the roof
4. ___ Roof Installation plans (unit mounting and roof framing details –specify roof pitch)
5. ___ Project valuation (copy of contract)
6. ___ CF-6R and CF-4R forms prior to final (Forms available at www.energy.ca.gov)
7. ___ New Unit Specifications (must be available to inspector at the time of the final inspection)
8. ___ CF-1R Form at time of application submittal (2 copies)

PATIO COVER

1. ___ Application
2. ___ 3 Plot plans with dimensions (one 8 ½"x11")
3. ___ 2 Sets of plans with structural details
4. ___ Project valuation (Copy of contract)

REROOF

1. ___ Application
2. ___ # of squares (1 sq. =100 sq. ft.)
3. ___ # of existing roof layers (2 layers max)
4. ___ Complete tear off (Yes or No)
5. ___ Cool Roof Form (CF-1R-ALT & CF-6R-ENV-01)

SWIMMING POOL

1. ___ Application
2. ___ 3 Plot plans with dimensions (one 8 ½"x11")
3. ___ 2 Plans with dimensions
4. ___ 2 Engineered wet stamped plans
5. ___ Project valuation (Copy of contract)
6. ___ Property owner acknowledgement form
7. ___ Pool contractor acknowledgement form
8. ___ Electrical panel disconnect size

SIGN APPLICATIONS

1. ___ Sign application
2. ___ Building application
3. ___ 2 sets of construction specifications
4. ___ Show method of attachment to building or ground support (engineering may be required)
5. ___ Engineered foundation plan (if applicable)
6. ___ Electrical plan (if applicable, with disconnect size and location)
7. ___ Site plan showing location of all signs on property and buildings (one 8 ½"x11")

SINGLE FAMILY DWELLING ADDITION/REMODEL

1. ___ Application
2. ___ 2 Complete sets of building plans
3. ___ 2 Plot plans (8 ½" x 11" w/dimensions)
4. ___ 2 sets energy documents attached to plan and signed (from Energy Consultant)
5. ___ 2 sets truss calcs w/wet stamp
6. ___ 2 sets engineer's calcs (if applicable)
7. ___ Electrical panel locations (w/disconnect size)
8. ___ Project valuation (Copy of contract)
9. ___ School Fee Form (for additions 500 sq. ft. or more)
10. ___ Does property have curb, gutter, and sidewalks? (Yes/No)

STORAGE SHED (over 120 sq ft.)

1. ___ Application
2. ___ 2 Plot plans with dimensions (one 8 ½"x11")
3. ___ 2 complete sets of building plans
4. ___ Truss calcs (if applicable)
5. ___ Project valuation (Copy of contract)

WATER HEATER or WATER SOFTENER

1. ___ Application
2. ___ Project valuation (Copy of contract)
3. ___ Gas or electric (specify which)
4. ___ Efficiency rating (gas water heater)

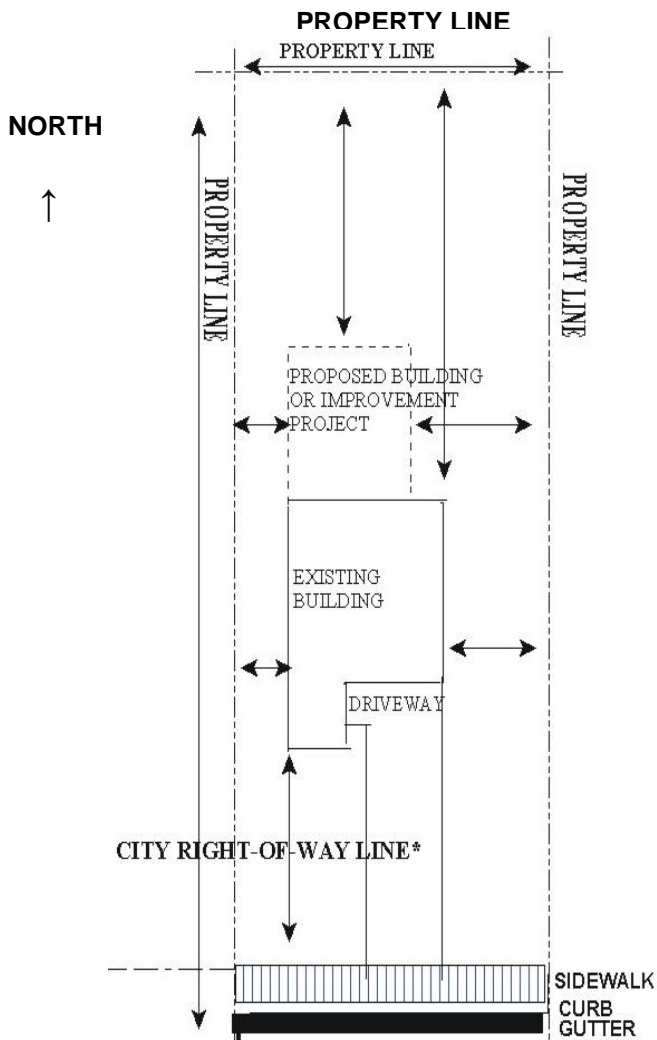
Please Note: All engineered drawings must comply with CCR, Title 16, Div. 5, § 411.

THE CITY OF GALT BUILDING DIVISION

TWO COPIES OF A PLOT PLAN ARE REQUIRED FOR A PERMIT

SAMPLE ONLY

(DO NOT USE THIS SAMPLE FOR
YOUR PLOT PLAN)



A PLOT PLAN MUST SHOW THE
FOLLOWING INFORMATION:

1. NAME AND PHONE NUMBER OF OWNER.
2. ADDRESS WHERE PROJECT IS TO BE BUILT.
3. PROPERTY DIMENSIONS AND NORTH ARROW.
4. LOCATION AND WIDTH OF PUBLIC EASEMENTS.
5. LOCATION OF EXISTING BUILDINGS, DECKS, STRUCTURES, RETAINING WALLS, PAVED PARKING AND DRIVEWAYS.
6. *CLEARLY IDENTIFY* LOCATION AND DIMENSIONS OF PROPOSED PROJECT. SHOW DISTANCES FROM PROPERTY LINES AND ANY OTHER STRUCTURES.
7. LOCATION OF EXISTING CURB CUTS TO BE CLOSED OR ALTERED AND OF NEW CURB CUTS. A SEPARATE PERMIT FROM THE PUBLIC WORKS DEPARTMENT IS REQUIRED FOR THIS WORK.
8. LOCATION OF ALL EXISTING CURBS,** SIDEWALKS, CITY RIGHT-OF-WAY AND PUBLIC EASEMENTS.

* Note: City right-of-way width can be obtained by calling the City Public Works Department at 366-7260.

** If there are no existing curbs or sidewalks you may be required to install these improvements adjacent your property pursuant to GMC 15.04.010.7

IMPORTANT: Dimensions to be provided by Property Owner